

Action Planning template

For each GSF Challenge, use a copy of this template to help you plan for success.

Your Goal	
GSF Challenge	How will we know we are successful?
Obstacles	
What obstacles might we face?	How might we overcome these obstacles?
Support	
What support do we need?	Who can help us?
Resources/equipment	
What resources/equipment do we need?	Who will ensure we have them at the right time?

Action plan

Actions to be taken	Who will be responsible?	Date for completion